



The Tennessee Sunshine Law passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting.

TENNESSEE DEPARTMENT OF HEALTH  
**MEMORANDUM**  
AMENDED

Date: November 6, 2006

To: Andrea Turner, Media Relations Coordinator

From: Dale Hill, Board Administrator  
Dianne Birkner, Manager

Name of Board or Committee: Tennessee Massage Licensure Board

Date of Meeting: November 13, 14, 2006

Time: 9:00 a.m. C.D.T.

Place: 227 French Landing  
3<sup>rd</sup> Floor, EMS Conference Room  
Nashville TN 37228

Major Items on Agenda:

1. **Consent Orders:**

- a. Julie Vaughn
- b. Johnnie Morgan d/b/a Salon Azure

2. Approve minutes from the August 14, 15, 2006 Board meeting

3. Review applications and/or interview applicants to determine eligibility

4. Receive reports and/or requests from the Board Administrator

5. Receive reports and/or requests from the Division Director's Office

6. Receive reports and/or requests from the Office of General Counsel

- a. Discussion on the Conflict of Interest Policy

7. Receive reports and/or requests from the Office of Health Licensure and Regulation including Budget Status Report
8. Receive reports and/or requests from the Office of Investigations
9. Receive report from Diann Smithson, Lighthouse Professional Services
10. Request for Continuing Education Waiver/Extensions
11. Ratifications for Massage Therapist and Establishments:
  - a. New Licensees
  - b. Reinstatements
12. Ratify approved continuing education courses
13. Conduct a roll call vote for the rulemaking hearing held on October 25, 2006 regarding:
  - a. Reciprocity licensure requirements, per Public Chapter 737 of the Public Acts of 2006
  - b. Conditional licenses, per Public Chapter 737 of the Public Acts of 2006
  - c. Requirements to take continuing education courses pertaining to ethics and statutes
  - d. Continuing education course approval
14. Review and approve continuing education courses
15. Receive report from the Federation of State Massage Therapy Boards' annual meeting
17. Review and take action on Board correspondence
18. Consider endorsement of the Patient Safety Policy
19. Discuss legislative initiative regarding requirements to be a Board member
20. Discuss regulations and procedures relating to establishment inspections
21. Adjournment

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.